



Olton Primary School is a fully inclusive school committed to providing the best possible education to support all of its children in achieving their potential personally, socially, emotionally and academically in all areas of the curriculum regardless of gender, ethnicity, social background, religion, sexual identity, physical ability or educational need. This document is intended to give you information regarding the ways in which we ensure we support all of our children, including those with SEN, in order that they can realise their full potential. It may not list every skill, resource and technique we employ in order to achieve this as these are continually developed and used to modify our provision to meet the changing requirements for individual children.

Regulations	Question	School Response
1. The kinds of special educational needs for which provision is made at the school	Do you have children with SEND in your school?	Olton Primary School is a mainstream school and the majority of our pupils are expected to reach the learning goals for their age. A number of our pupils do have special educational needs. Children are identified as having SEND when their progress has slowed or stopped and the interventions, resources etc. we normally put in place do not enable improvement at the expected rate.
	What kinds of SEND do those children have?	We have children with a range of different needs in our school including ADHD, ASD, dyslexia, dyscalculia, dyspraxia, hearing impairment, visual impairment, SEMH difficulties, moderate learning difficulties, speech and language difficulties (including speech disorders), and health problems (e.g. asthma, allergies). This list is not exhaustive.

	What if I have concerns about my child's progress?	The class teacher and, if appropriate, the SENCO will meet with you to discuss if further advice and support is required and depending on the area of concern, we may recommend a referral to an external agency. These practitioners have specific expertise in academic development, sensory difficulties, behavioural issues, language difficulties and autistic spectrum disorders. Your child may need very specialist support for some complex emotional needs. This may require a referral to SOLAR. Your doctor may also be able to offer advice. We may ask one of our Pastoral Support Team to assist your child if he/she requires support emotionally, or around relationships in school. The Pastoral Support Team consists of Mrs Carter (Learning and Behaviour Mentor) and Mrs Glover or Mrs Napier (Family Support Workers) You can also ask our Pastoral Support Team for advice or even a cup of tea and a chat!
2. Information related to mainstream schools about the school's policies for the identification and assessment of pupils with SEND	How do you know if a pupil has SEND?	Whilst Olton Primary is not a specialist school, staff have a wide range of experience teaching children with additional needs and disabilities. Our class teachers closely monitor the progress made by all the children and ask advice from the SENCO as soon as they have concerns about any pupil. The SENCO helps class teachers to plan activities such as small group work or special programmes to help the child. If these activities don't help the child to make good progress, the SENCO might suggest other programmes or temporary additional support, or may ask for advice or assessment from an external specialist service – this will be done in conjunction with parents/carers. If the child still does not make good progress the SENCO and class teacher will meet with parents/carers and together agree that additional SEND support will be put in place.

	How will I know if my child is receiving SEND support?	As soon as your child's SEND has been identified the class teacher will contact you and invite you to come into school to discuss plans to help him or her make better progress.
3. Information about the school's policies for making provision for pupils with SEND whether or not pupils have EHC plans	Where can I find information about the school SEND Policy?	Our SEND Policy will give you the information you need about how we make provision for all pupils with SEND. Our SEND policy can be viewed on our school website: www.olton.solihull.sch.uk If you would like to discuss our SEND provision or find out more, please contact our SENCO.
3a. How the school evaluates the effectiveness of its provision for such pupils 3b. The school's arrangements for assessing and reviewing the progress of pupils with special educational needs	How do you make sure that the SEND support is helping pupils make better progress? How do you check and review the progress made by pupils with SEND? How will I know that my child is making progress? How will I be involved in those reviews? Who else will be there?	Our class teachers and SENCO regularly monitor each child's progress using the school's Sonar tracking system and through pupil progress meetings. The use of other assessment materials, such as, the EY SEND Assessment Toolkit and 'B Squared' resource, support staff in monitoring and tracking the small steps progress that children make and this information can then be used to plan suitable programmes of work. The impact of any intervention that has taken place is closely monitored by the SENCO and continued or changed depending on the effect it has had on progress. In addition to the whole school reporting process, parents of children with SEND are invited to discuss the child's targets termly with the class teacher and/or SENCO, to discuss progress and next steps. If/where appropriate, representatives from external agencies may be in attendance at such meetings. At any time during the course of the year parents/guardians/carers may request a meeting with class teachers/and or the SENCO if they have any concerns. Reviews are held annually for children with an EHC plan.

3c. The school's approach to teaching pupils with SEND	How do your teachers help pupils with learning difficulties or disabilities to learn, including what they learn? How can I find out more about what my child is learning at the moment?	The teacher will have the highest possible expectations for all pupils in his or her class including children with SEND. All teaching is based on building on what children already know, can do and can understand. Teachers will put in place different ways of teaching so that every child is fully involved in learning in class. This may involve things like using more practical learning or providing different resources adapted for specific children. Teachers will also put in place specific strategies (which may be suggested by the SENCO or staff from outside agencies) to enable all children to access the learning task. Each teacher will have carefully checked on each child's progress to monitor if they have gaps in their understanding/learning and needs some extra support in order to close the gap between the child and their peers. He/She will plan sessions for children with SEND with targets to help each child to make more progress. Via the 'Dojo' system class teachers will give parents more information about what their child is learning on a weekly basis and how parents can help their child make good progress. There is more information about the school curriculum on our website at www.olton.solihull.sch.uk
3d. How the school adapts the curriculum and learning environment for pupils with SEND	How have you made the school buildings and site safe and welcoming for pupils with SEND or disabilities?	The school is fully wheelchair accessible. A sensory audit of the school has been carried out and the sensory needs of all pupils is considered. The school curriculum has been carefully planned to consider the needs of all learners and is further adapted to meet the needs of pupils with SEND where necessary. All pupils have access to all elements of the curriculum.

		Additional information can be found in the school's Accessibility Plan which is on our website at www.oltan.solihiull.sch.uk
3e. Additional support for learning that is available to pupils with SEND	Is there any extra support available to help pupils with SEND with their learning? How will I know if my child is getting extra support?	The school employ a number of learning support assistants to support children with SEND. In some instances, support from Solihull Specialist Inclusion Support Service (SISS) may be implemented in the form of direct teaching or monitoring and advice given to teachers and other staff as necessary. During the termly meetings there will be an opportunity to discuss the additional interventions your child is receiving.
3f. Activities that are available for pupils with SEND in addition to those available in accordance with the curriculum	What social, before and after school and other activities are available for pupils with SEND? How can my child and I find out about these activities?	Children with SEND are welcome at all extra-curricular clubs. More information about extra-curricular activities can be found on our website at www.oltan.solihiull.sch.uk
3g. Support that is available for improving the emotional and social development of pupils with SEND	How does your school support pupils' emotional and social development?	All children take part in personal and social development with their class. Friendship groups, social stories and anxiety management groups are organised for children who find the social and emotional aspect of school life challenging. Olton Primary School uses 'Zones of Regulation' and 'Growth Mindset' approaches to help all children develop emotional literacy skills. For children with specific social, emotional and mental health difficulties we work closely with the SEMH team in Solihull and will refer to other services, i.e. Solar, if necessary. Our Pastoral Support Team offers pastoral support where required. We employ a trained Play Therapist for two days a week to provide further targeted support for identified pupils.

4. In relation to mainstream schools, the name and contact details of the SEND Coordinator	Who should I contact if I want to find out more about how the school supports pupils with SEND?	Mrs Pimm and Miss Sainsbury are the SENCOs at Olton Primary School. Both can be contacted via the school office on 0121 706 2644 or via email: office@olton.solihull.sch.uk
5. Information about the expertise and training of staff in relation to children and young people with SEND and how specialist expertise will be secured	How are the adults in school helped to work with children with a SEND and what training have they had?	The school has a school development plan that includes identified training needs for all staff to improve the teaching and learning of children including those with SEND. This may include whole staff training to share knowledge, strategies and experience, & ensure consistency of the school's approach for children with a SEND as well as training to support identified groups of learners in school with difficulties such as ASD, dyslexia, SEMH needs etc. Teachers and support staff attend training courses run by outside agencies that are relevant to the needs of specific children in their class. They will also attend in-house training as necessary. The SENCO and teacher work closely with specialists from external support services who may provide advice or direct support as appropriate. The SENCOs offer 'Drop-in Clinics' for staff to discuss concerns regarding pupils' needs and strategies to support them. Recent training has included: The Dyslexia Friendly Classroom; AET Making Sense of Autism; Understanding and Supporting SLCN in the Primary Classroom and Emotion Coaching Approaches.
6. Information about how equipment and facilities to support children with SEND will be secured	What happens if my child needs specialist equipment or other facilities?	The school will liaise with the appropriate professionals to discuss the needs of your child if they need specialist equipment. The LA provides specialist equipment such as wheelchairs/standing frames etc. when prescribed by a relevant health specialist.

7. The arrangements for consulting parents of children with SEND about, and involving such parents in, the education of their child.	How will I be involved with planning for and supporting my child's learning? Who will help me to support him/her at home?	Parents of children with SEND are invited to discuss progress and next steps termly with the class teacher and/or SENCO. Reviews are held annually for children with an EHC plan. Parents/Carers will be signposted to relevant outside agencies where appropriate. Parents' contributions are valuable and welcomed at all discussions. SENCOs will keep parents informed of any support meetings or parents groups to enable parents to support their child at home. Mrs Carter (Learning and Behaviour Mentor), Mrs Glover and Mrs Napier (Family Support Workers) also keep families informed of different support groups. Olton Primary School works in partnership with Solihull Parent Carer Voice (SPCV) who offer drop-in sessions in school half-termly, and who can be contacted at any time.
8. The arrangements for consulting young people with SEND about, and involving them in, their education.	How is my child involved in his/her own learning and decisions made about his /her education?	Class teachers/SENCOs set targets and discuss them with the children. Children with a SEND Support Plan (SSP) are invited to make contributions to their targets where appropriate. Pupil conferencing may take place at various points throughout the year to give children the opportunity to contribute to teaching and learning and curriculum development. Children with an EHC Plan are asked to contribute their views as part of the annual review process.
9. Any arrangements made by the governing body relating to the treatment of complaints from parents of pupils with SEND concerning the provision made at the school.	Who should I contact if I'm not happy with my child's learning and/or progress?	In the first instance you should make a complaint directly to the child's class teacher. If you feel that further discussion is needed, you can make an appointment to speak to the SENCO. If the complaint isn't resolved parents can follow the school's official complaints policy which can be viewed via the school website. www.olton.solihull.sch.uk

10. How the governing body involves other bodies, including health and social services bodies, LA support services and voluntary organisations, in meeting the needs of pupils with SEND and in supporting the families of such pupils.	Who else provides services in school for children with SEND or disabilities? How can my family get support from these services?	School is supported by the SISS team and termly meetings are held with the SENCO to plan relevant support. These services work with the school, the child and families to ensure the best possible outcome for the child. In addition to this, school may receive support from a number of other agencies such as SaLT, Solar, OT who may provide reports and advice. Olton Primary School works in conjunction with Solihull Parent Carer Voice who currently hold monthly coffee mornings in school. Mrs Pimm or Miss Sainsbury can put you in contact with the relevant agencies. They can be contacted via the school office on 0121 706 2644 or via email: office@olton.solihull.sch.uk.
11. The contact details of support services for the parents of pupils with SEND, including those for arrangements made in accordance with clause 32.	Who should I contact to find out about other support for parents and families of children with SEND or disabilities?	Solihull Family Action (formerly SENDIASS) offer a free confidential and impartial service for children and young people with Special Educational Needs & Disability (SEND) and their parents and carers. They are legally trained to offer information advice and support to children, Young People & their parents, to help them make informed decisions and play an active role in their own or their child's education. They explain SEND processes and procedures in straight-forward language so everyone knows what to expect and what part they play. They can be contacted via: Phone: 0121 516 5173 Email: solihullsendias@family-action.org.uk Website: https://www.family-action.org.uk/what-we-do/children-families/send/solihullsendias/

		Kids independent support provide independent supporters who are trained to help families and young people through the Education, Health and Care Plan (EHCP) assessment process. Contact: Phone: 01384 423868 Email: ismidlands@kids.org.uk Solihull Parent Carer Voice – independent parent carers working together to raise awareness and raise outcomes for all children with Special Educational Needs and/or Disabilities (SEND 0-25). Email: enquiries@spcv.org.uk Links to other services that may be of interest to you: http://www.autismwestmidlands.org.uk http://www.bdadyslexia.org.uk This list is not exhaustive and agencies/groups may not be relevant to all families.
12. The school's arrangements for supporting pupils with SEND in transferring between phases of education.	How will you help my child make successful move into the next class or secondary school or other move or transition.	Transition, either between year groups or key stages, is a very important point in a pupil's school life. Within school, Teachers are given early access to SSPs/reports and given time to discuss these with the previous class teacher/SENCO. Pupils always have an opportunity to meet their new class teacher in the summer term and where appropriate/necessary, transition booklets for individual pupils will be written. We have strong links with our feeder schools within the Collaborative (KS3) and good lines of communication. Meetings take place between class teachers/Heads of Year and SENCOs from

		other schools where the needs of individual pupils are discussed. To enable a smooth transition to the next phase, visits extra to the main taster day may be offered and Pupil Profiles or Passports may be produced with pupils so that new teachers know all the key information about them. Meetings with outside agencies involved may take place and advice given is incorporated into a transition plan where appropriate. Pupils who are anxious about their transition will have access to a named person in school to discuss their concerns and anxieties with.
13. Information on where the LA's local offer is published.	Where can I find out about other services that might be available for our family and my child?	Information about Solihull's Local Offer can be found by following the link. https://www.solihull.gov.uk/children-and-families/solihull-local-offer

Other Information

Who can be contacted?

Olton Primary School Office – 0121 706 2644

office@olton.solihull.sch.uk

- The class teacher is the first point of contact
- Mrs Pimm – Lead SENCO
- Miss Sainsbury – SENCO
- Mr Chamberlain – Head Teacher
- Mrs Gray – Deputy Head Teacher

- Mrs Carter – Learning and Behaviour Mentor
- Mrs Glover and Mrs Napier – Family Support Worker
- Miss Jordan – Assistant Head Teacher
- Miss Morgan – Assistant Head Teacher

Date: September 2025

Next Update: September 2026

Table of abbreviations

SEND	Special Educational Needs and Disabilities
SENCO	Special Educational Needs Coordinator
ADHD	Attention Deficit and Hyperactivity Disorder
SEMH	Social, Emotional and Mental Health
EHCP	Education and Health Care Plan
Solar	Emotional Wellbeing and Mental Health Service
SISS	Specialist Inclusion Support Service
ASD	Autistic Spectrum Disorder
FSW	Family Support Worker
OT	Occupational Therapy

SaLT	Speech and Language Therapy
SPCV	Solihull Parent Carer Voice